

LETTERHEAD TEMPLATE 8.5 x 11 in

Size with bleed: 8.75 x 11.25 in

Red dashed line = trim (final size 8.5 x 11 in)

Green dotted line = safe area, keep text and logos inside

Pink area = 0.125 in bleed, extend backgrounds here

Delete this guide layer before uploading. CMYK, 300 dpi, fonts outlined.